



Department of Financial Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Purchasing Manager
Anita Cothran, Director of Financial Services

Date: April 12, 2010

Subject: Consider and Act Upon Approval of a Purchase Order with Book Wholesalers Incorporated, for the Purchase of Library Materials during the Fiscal Year 2010

Action Requested: City Council approval of a purchase order with Book Wholesalers Incorporated, for the purchase of Library materials during the fiscal year 2010, in the total amount of \$100,000.

Background Information: Materials for the Children's and Youth collections to be purchased from Book Wholesalers Incorporated (BWI), through North East Texas Library System supplier's contract approved by the State of Texas.

Board/Citizen Input: N/A.

Alternatives: City Council could choose not to approve this purchase order at this time.

Financial Considerations: Available funds are appropriated in the Library's 2010 operating budget and the capital projects fund.

Supporting documents: Department memo and North East Texas Library System contract.